

Minutes
Glenlake Neighborhood Association
Board of Directors Meeting
November 6, 2006

Board members present: Susan McDonald Cooper, Eric Dorris, Carol Lee, Tom Pullum
Board members absent: Jeannette Burger

Others present: Karen Waldo (database and newsletter), Arthur McLean (webmaster), Richard Yoder

Others absent: Mari Schwanke Barreda (treasurer), Gillian McLean (Welcoming Committee)

The board meeting was called to order at 7:30 p.m. at Susan's home by outgoing president Tom Pullum.

1. Current board members.

The board first reviewed the terms of the current officers:

Jeannette Burger (November 2005 to October 2008)

Susan Cooper (November 2005 to October 2008)

Carol Lee (November 2005 to October 2008)

Eric Dorris (past president 2004-5, temporarily occupying Karen Waldo's position)

Tom Pullum (past president 2005-6, temporarily continuing his former position)

2. New board president.

Tom nominated Carol Lee for the position of board president for the term from November 2006 through October 2007. Susan seconded the nomination. Carol was elected unanimously and presided over the remainder of the meeting.

3. Neighborhood directory.

The new directory is being prepared by Karen Waldo. The board expressed its gratitude to Karen for doing this in spite of her travels and expected move. It is expected to be ready and sent out before the end of November.

4. Board responsibilities.

The board then reviewed some changes in the assignments of responsibilities to board members. Until Eric and Tom are replaced, the affected responsibilities are as follows.

Carol: maintain database and directory (after the current directory is completed by Karen), check email and mailbox.

Eric: maintain entrance grounds and flags, assign work to Mike Farrell (in coordination with Mari)

Tom: take minutes, maintain event sign at entrance

5. Website improvements.

Tom will contact Troy Warr regarding completion of the updated website. He will also arrange for Troy to meet with Arthur (and any other interested board members) to learn how to maintain the website.

6. Newsletter schedule.

The annual schedule for the newsletter was discussed. Karen has produced newsletters in January, May, and October. The January and October issues are timed to come out two to three weeks before the semi-annual general meetings. Members will be able to choose between three alternative ways to receive the newsletters: electronic (email) only; paper (regular mail) only; both electronic and paper.

7. Attendance at general meetings.

Ways to improve attendance at the general meetings were discussed. Carol suggested that attendance might be increased if the meetings were held on a Saturday morning and/or combined with a social event.

8. Glenlake library.

Susan reported on progress toward the use of the gatehouse as a neighborhood lending library. Arthur has worked on the conversion of the interior of the gatehouse for this purpose. Alternative ways to access the gatehouse were discussed. A keypad with a code, or a lockbox similar to what realtors use, were considered but no decision was made. Susan hopes to have the library operational by the January general meeting.

9. Social event at Ski Shores.

Gillian McLean has organized a social gathering for Glenlake residents at Ski Shores, 5 to 7 p.m. on Sunday, November 12. This will be publicized with email, the website, and the gatehouse notice board.

10. Glenlake Architectural Control Committee.

Richard Yoder, a long-term resident of Glenlake and Austin area builder, volunteered at the October general meeting to join the Glenlake Architectural Control Committee (ACC). The board unanimously appointed him to the ACC and asked him to serve as its chair, which he graciously agreed to do. It was also agreed that Tom will become a member of the ACC. He is already a member of the River Pointe ACC.

According to the GNA bylaws, the GNA board should appoint members to the ACC but the ACC should select its own chair. The Board took the step of appointing a chair because the ACC has unfortunately been allowed to shrink to only three members (Robert Floyd, past chair, Jim Lax, and Stanley Saikin) and has not met as a committee for some time. Richard, Tom, and other GNA Board members who wish to do so, will meet soon with Robert, Jim, and Stanley to review the ACC's function and procedures.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Tom Pullum