

GNA Board Meeting Minutes - September 8th, 2003

Attendees:

Board Members: Ted Biggerstaff, Jannelle Imken, Austin Spencer, John Busch

Absent: Carla Bohn, Theresa Spencer

Committee Chairs: Arthur and Gillian McLean

Absent: Lisette Schmidli, Robert Floyd

Other Attendees: Nic Holland, Patty Downey

Minutes:

Ted Biggerstaff called the meeting to order at 6:35pm and enjoined discussion on the following topics.

- 1) Meeting Agenda was agreed to
- 2) Gatehouse keys were distributed
- 3) Arthur suggested to reserved the Church for upcoming General Meeting. Ted took the action item.
- 4) Halloween Event and fliers. Per Myra, the event is tentatively scheduled for 10/25, the Saturday before Halloween. John took the action to provide mailing labels for the fliers.
- 5) Austin indicated that new flags are ready to be put up, since the old flags are looking tattered.
- 6) Arthur and Gillian discussed the upcoming GNA Picnic in Emma Long City Park. They said the plans were in place, but that portable tables, coolers and ice would be needed. Ted and Patty agreed to supply an ice chest, which they did after the meeting.
- 7) Nic enjoined discussion about the Glenlake sign. He explained that plasma cutting probably had not begun yet. After the meeting, Nic reported the shop was still working through a backlog due to unscheduled equipment down-time. The budget for the sign was reviewed by Nic as costing approx \$3558.

8) Re: the bulletin boards on the Gatehouse doors, Nic has selected a very durable and weatherproof cork and glue and will apply it himself. He purchased these materials himself and has donated his time thus far. The Board extended their thanks for his ongoing efforts. Nic further explained that the 1x framing will be painted and he suggested branding posting instructions into the frame for durability.

9) Jannelle handed out the Budget documents in anticipation of the upcoming Gatehouse spending discussion. We officially met our minimum membership projection of 120 members. The budget was discussed in some detail. Per Jannelle, here's where we are now:

We took in more Revenue than budgeted due to our successful Entrance Fund Donations Drive. Our projected delta is \$4489 positive.

We are projecting that we will spend less than budgeted in several categories with net projected delta at \$1400 positive. These categories include: Area Dev Issues, ACC, and Roadside Maint.

We are projecting that we will spend more than budgeted in one area: Entrance Improvements. The projected delta is \$3364 negative BEFORE the additional Gatehouse spending discussion. Budgetary Summary: BEFORE the additional Gatehouse spending discussion, we have a projected delta from our budget of \$2525 positive.

Assets Summary: BEFORE the additional Gatehouse spending discussion, we project to have approx. \$13.4K in assets after projected expenses are satisfied.

10) Gatehouse: Nic Holland reiterated the need to replace the "lantern" area of the Gatehouse in order to protect the work done so far from weather damage. This area was assumed to be okay until closer inspection could be done as materials were removed as part of work in progress. Now, it is clear that this needs to be upgraded and that will cost additional labor and materials. These additional spending items were introduced at the last board meeting. They include additional expenditures of approx \$10K, which INCLUDE the sign, estimated at \$3554 but not included in the budget analysis above.

11) Jannelle pointed out that spending \$10K would leave us well below \$10K in our asset pile. That would take us into an uncomfortable territory that would make it tough to cover any real emergency that needed to be funded by the GNA, even though no such event is anticipated.

12) The Board and those present had a roundtable discussion about whether we should, in fact, authorize the additional spending. In the end, John made a motion to defer the authorization until we could discuss more

fully and collect input from the membership. Austin seconded. Nic agreed to keep the vendor available, if possible, while we decided our next action.

13) Future Board members were discussed and actions were assigned to contact each one. Our goal is to get 3 new members lined up before the next Board Meeting.

The meeting was adjourned at 9pm.

Respectfully submitted,

John Busch (standing in for Carla Bohn, GNA Secretary)