

# **GNA Board Meeting Minutes - June 9th, 2003**

## **Attendees:**

Board Members present: Ted Biggerstaff, Jannelle Imken, , Austin Spencer, John Busch - absent: Carla Bohn, Theresa Spencer

Committee Chairs present: Robert Floyd – absent: Lisette Schmidli, Arthur and Gillian McLean

## **Minutes:**

Ted Biggerstaff called the meeting to order at 7:15pm and enjoined discussion on the following topics.

### **OLD BUSINESS**

- 1) Ski Shores – How did it this event go? The event went very well. In the future, we need to address signage. Thanks to Theresa for handwritten notes to invite new residents, many of which showed up.
- 2) Fire Ant Weekend / Clean-up Weekend – How did these events go? No major comments about Fire Ant Weekend other than same signage discussion as above. The Clean-up Weekend went great and the thank-you list was provided to John Busch for posting on the website alongside the photos.
- 3) Gatehouse Progress - Theresa will give Nic Holland a call to access the status of the Gatehouse project.
- 4) Mowing – Austin will call Mike Farrell, who has not returned his call recently. A bill has just arrived from June 1<sup>st</sup>. Jannelle wrote the check immediately. After some discussion, the Board authorized Austin to try someone else if he felt it was warranted. Jesus (recommended by Ted from the Service Provider list) was mentioned as a good alternative if Mike is too busy or not responsive. We discussed using a standard contract in the future and Robert will look into providing this boilerplate. Once again, this is at the option of Austin, who is in charge of this activity.
- 5) Directory - Jannelle provided a few more address updates for the Neighborhood Directory. John Busch did contact Carla Bohn and she still will spearhead this Directory effort as GNA Secretary. John Busch will provide updated spreadsheet to Carla asap.
- 6) Provider List – updates have been received from Carla. John will incorporate those into the website asap.

7) President's Message – was received and posted on the website.

8) ACC Updates – Ted wrote some new language for the website introduction of the ACC requirements and it is also posted on the website. His revisions strengthen the language to encourage compliance.

### NEW BUSINESS

9) Gatehouse Project – Theresa and Ted both contacted Nic independently. Here are the relevant discussion points:

- a) No bill has been received yet, so it is pending.
- b) Message box done except for painting, per Nic. This did not meet the expectations of the Board members, so further discussion is warranted.
- c) Nic is in the Virgin Islands – let's invite him to next meeting. Better idea: Ted will arrange a special meeting with Nic in June. Update: Special Board Meeting is scheduled for Monday, June 23<sup>rd</sup>. During this meeting, we plan to discuss the following items:
  - i) Message boards – perhaps a different location / free standing, etc would provide better viewing of upcoming events.
  - ii) Cupola glass
  - iii) Signage strategies
  - iv) Glenlake Sign - Nic is arranging Cupola and Sign installation at the same time because both require crane rental.
  - v) Costs of our existing and updated plans and strategies to finish this project.
- d) The board needs to plan a way to recognize Nic for all his great efforts on this project. We will discuss this further at a later meeting as well.

10) Budget, Membership, and Entrance Fund Report - Janelle distributed and reviewed the budget document and reported that we had 3 additions since our last meeting and are now up to 118 GNA members compared to 127 for 2002, which was our previous record. There were 2 new contributors to the Entrance Fund since our last meeting, bringing the total to 50. Janelle asked for any other expenses incurred to be turned in and John will forward the web hosting expenses to Janelle asap.

11) Resident Comments - While collecting dues and entrance fund slips, several residents included comments. These were handed over to Ted for his processing, response, or to bring to the Board's attention at his discretion during the last Board Meeting. At this Board Meeting, we went over all the comments in detail.

12) The Board addressed the issue of continuity of Board Members, especially the President. The terms used to be for 5 years and every Board Member (since there are 5) would do each job for 1 year. The last year of a Board Member's tenure would be spent as a past-President advisor to the new President. Since the terms were changed to 2 years, this changed this plan, and the subsequent lack of continuity has not been addressed. After some discussion, the Board agreed to invite the past-President to at least 6 months of Board Meetings (at the new President's option) on an informal basis. If this works well, this may be formalized later. It was also mentioned that we have 2 Board Members retiring in October of '03: Ted and Carla, and that we should start to line up replacement Board Members soon. Also, Jannelle mentioned that there is not a 2-year term limit, only that the new member must be re-elected at that point. So, contrary to most of the Board's initial understanding, someone who had previously served on the Board at any time in the past can be re-elected. It was also mentioned that realistically, many people think of having "done their time" on the Board, so this is more difficult in practice to achieve. The Board discussed extending the terms from 2 to 3 years, but John mentioned that 2 years does have an advantage of allowing more residents to serve, which can be a very rewarding activity. We will discuss this further at a later time.

13) Walkabout Night – In response to Neighbor Night Out, we discussed a Walkabout Night where we could set up some refreshments at the Gatehouse, etc. This might be a good venue to thank Nic for his work and dedication to the Gatehouse Project. We will discuss this at a subsequent meeting with the Social Committee co-chairs.

13) General Discussion - Led to these action items in review:

- John will update website re: Thanks to Clean-up crew
- Austin will call Farrell Services about mowing and try someone else out at his option
- John will incorporate new address data provided by Jannelle and forward the updated spreadsheet to Carla for the new Neighborhood Directory
- Ted will arrange a special Board Meeting to discuss Gatehouse Project with Nic. Tentative date 6/23.
- John will turn in web hosting receipts to Jannelle asap.
- Ted will invite past-President Arthur to meetings for continuity (see item 12 discussion above), however, Arthur is already invited as the co-chair of the Social Committee, so that is covered already.

Action items not discussed at this meeting, left over from last one:

- Robert to get CPA to address \$10K tax issue question

John to contact new neighbors to set up the Welcome Committee visit.

14) The meeting was adjourned at 8:46pm.

Respectfully submitted,

John Busch (standing in for Carla Bohn, GNA Secretary)