

## **GNA Board Meeting Minutes – 10 May 2006**

### Attendees:

Board Members: Jeannette Burger, Susan McDonald Cooper, Carol Lee, Tom Pullum, Mari Barreda

Committee Chairs: Arthur McLean (Webmaster), Gillian McLean (Welcoming Committee), Eric Dorris (past President), John Busch (past President)

Guests: Sheila Porter (GNA Welcome notebook volunteer)

Absent: Karen Waldo, Robert Floyd (ACC Chair)

### Minutes:

The Board meeting was called to order at 7:45pm at Susan's house and enjoined discussion on the following items:

1. **Library Gatehouse Project.**

Carol made a motion, with second by Jeannette, and the Board voted 5-0 to approve spending up to \$250 for build-out of the gatehouse to store library materials. **Susan** and **Arthur** will meet at the gatehouse for final measurements and to go purchase materials. Susan has already begun collecting books for the library.

2. **Safety at Glenlake/City Park Road.**

A resident has expressed concern about safety of the intersection of Glenlake and City Park Road. The sight distance and speed at which vehicles travel on City Park Road makes egress from the neighborhood dangerous. **Tom** will contact Travis County to discuss how safety could be improved.

3. **Welcoming Committee Notebook.**

Sheila explained what information is included and how the Welcome notebooks are assembled. It is very time-consuming to maintain and compile them and the unit cost is quite high. There was discussion about how to improve the process, product, and lower the cost, with general agreement that providing a hardcopy notebook to new residents is a worthwhile program. We could have better synergy and efficiency if the information were maintained on the Web site and periodically compiled into a PDF for output and binding at a print shop such as FedEx Kinko's. Sheila recently compiled a batch of notebooks that should provide several months of inventory and we will try to improve the process and content before additional notebooks are needed. **Carol** volunteered to help with compiling a PDF of the desired information and work with a print shop to output the notebooks using a different process.

4. **GNA Web Site.**

Arthur, Erik, Tom, John, and Carol will meet Sat, 10 June to discuss how to improve the Web site.

5. **Glenlake Entry Landscaping Project.**

The Board voted 5-0 to approve up to \$500 for landscaping at the Glenlake entrance.

6. **Treasurer's Report.**

Mari reported that 83 households had paid their GNA dues, down from 101 at this time last year. The dues reminder notice sent last year helped draw in more dues payments, and we'll do another reminder in the next newsletter.

7. **ACC Report.**

**Jeannette** and **Tom** will meet with the ACC in June in effort to improve the ACC process and communication with the Board.

8. **Mail Delivery Problems.**

The neighborhood receives inconsistent mail delivery, often arriving very late and recently we had no delivery due to shortage of postal carriers. **Tom** will write a letter to the Postmaster to explain the problems and ask for improvements in our mail delivery.

9. **Board Member/Database Guru Replacement.**

We need to find a replacement for Karen Waldo, preferably someone with Excel skills who can maintain the database in addition to serving on the Board.

10. **Future Board Meetings.**

12 July *or* 9 August, and 10 October.

The meeting was adjourned at 10:45pm.

Respectfully submitted,

Carol Lee